



Accounts

Forestry IT **does not create logon or email accounts**, they're driven by appointments by UBC HR

Fac/staff: all accounts are appointment driven, see your Dept. Admin

Students: all student accounts are created by Central IT when registration has completed



Web, Collaboration and Teaching Resources

UBC Teams: [Microsoft Teams | UBC Information Technology](#)

UBC OneDrive: [Microsoft OneDrive | UBC Information Technology](#)

UBC Zoom account and licensing: av.helpdesk@ubc.ca

UBC Systems Status: <https://status.it.ubc.ca/>

Teaching Tech: Canvas/Zoom/other web: forestry.tls@ubc.ca or LT Hub: lt.hub@ubc.ca

AV classroom and other AV support: forestry.tls@ubc.ca

General web support and Faculty reporting Tool: forestry.web@ubc.ca

Enhanced CWL: <https://privacymatters.ubc.ca/learn-about-enhancedcwl>



Trimble Software & Equipment

Trimble software licensing: Email forestry.licensing@ubc.ca

Trimble equipment request: field.equip@ubc.ca

- Requests for Teaching Equipment to be send by **Faculty members (instructors)** only
- A **minimum of a 1-week notice** is required for every Teaching or Trimble equipment request: major requests, e.g. Spring and Fall camps, should provide a minimum of 2-weeks' notice
- All gear must be returned at the agreed date, without delay or reminder
- Avoid booking equipment for the entire term or long periods of time



Other Software and Software Training

UBC site licenses: <https://it.ubc.ca/services/desktop-print-services/software-licensing>

Office for home use: <https://www.microsoft.com/en-ca/home-use-program?rtc=1>

AutoDesk, VR and AR software licensing: Email forestry.licensing@ubc.ca

GIS centric software licensing: gis.forestry@ubc.ca, info at [UBC Geospatial Technology and Resources | UBC GIS](#)

Other currently available software for UBC owned devices: Forestry.ithelp@ubc.ca

IT Training resources: <http://lynda.ubc.ca/>

UBC VPN: <https://myvpn.ubc.ca>



Copyright/Privacy & IT Standards

Copyright guidelines: <https://copyright.ubc.ca/guidelines-and-resources/copyright-guidelines/>

Privacy guidelines: <https://universitycounsel.ubc.ca/access-and-privacy/>

Computing Procedures and guidelines: <https://cio.ubc.ca/information-security-standards-resources>



IT Equipment Quotes & Purchasing

Quotes: fill out the [form](#) then email to forestry.ithelp@ubc.ca

Purchasing: forestry.finance@ubc.ca and attach the above form from your IT person

Office bare minimum desktop standard: CPU = i7 gen 10, RAM = 16 GB, disk = 1 TB SSD

Research bare minimum desktop standard: CPU = i7 gen 11, RAM = 32 GB, GPU = Quadro P2000 or better with 4 GB or better VRam, disk = 1 TB SSD plus addition 8 TB data disk(s)



Cellular

Information: [Cellular Devices and Services | UBC Finance](#)



Research Storage and Computing

Small needs, start the conversation with Forestry IT: forestry.ithelp@ubc.ca

Larger needs, start the conversation with UBC ARC: <https://arc.ubc.ca/>



Faculty Shared Drive

Faculty shared drive usage: administrative & business, teaching and research files (research is a cost recovery service).

Info, access permissions or connectivity information: forestry.ithelp@ubc.ca

Mapping the Shared Drive: <https://it.ubc.ca/services/web-servers-storage/teamshare-storage-service/setup-documents>

- Windows: <\\files.ubc.ca\team\FRST>
- Mac: **smb://files.ubc.ca/team/FRST**
- Both work off campus under UBC's VPN (no Private VPN required)